

Employees' Consultative Forum

AGENDA

DATE: Wednesday 6 July 2011

TIME: 7.30 pm

VENUE: Committee Room
Harrow Civic Centre

PRE-MEETINGS: [Council Side - 7.00 pm - Committee Rooms 1&2
Employees' Side - 6.30 pm - Committee Room 3]

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chairman: Councillor Graham Henson

Councillors:

Bob Currie
Phillip O'Dell
Bill Stephenson

Mrs Camilla Bath
Jean Lammiman
Paul Osborn

Employee Representatives:

Representatives of HTCC: Ms L Snowdon (2 vacancies)

Representatives of UNISON: Mr D Butterfield Mr G Martin
Mr S Compton Mr R Thomas
Ms L Ahmad

Representatives of GMB: Mr J Dunbar

(Reserve Council Side Members overleaf)

Reserve Council Side Members:

- | | |
|----------------|----------------------------|
| 1. Ajay Maru | 1. Barry Macleod-Cullinane |
| 2. Keith Ferry | 2. Tony Ferrari |
| 3. Navin Shah | 3. Susan Hall |
| 4. Ben Wealthy | |

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AGENDA - PART I

1. APPOINTMENT OF CHAIRMAN

To note the appointment at the Cabinet meeting held on 19 May 2011 of Councillor Graham Henson as Chairman of the Forum for the Municipal Year 2011/12.

2. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

3. DECLARATIONS OF INTEREST

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

4. APPOINTMENT OF VICE-CHAIRMAN

To receive a nomination from the Employee's Side as to the Vice-Chairman of the Forum for the Municipal Year 2011/12.

5. MINUTES (Pages 1 - 8)

That the minutes of the meeting held on 25 January 2011 be taken as read and signed as a correct record.

6. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 49 (Part 4D of the Constitution).

7. DEPUTATIONS

To receive deputations (if any) under the provisions of Executive Procedure Rule 50 (Part 4D of the Constitution).

8. PUBLIC QUESTIONS

To receive questions (if any) from local residents or organisations under the provisions of Executive Procedure Rule 51 (Part 4D of the Constitution).

9. INFORMATION REPORT - ANNUAL HEALTH AND SAFETY REPORT 2010/11 (Pages 9 - 42)

Report of the Assistant Chief Executive.

10. EMPLOYEES' SIDE REPORT ON THE BUSINESS SUPPORT SERVICE 'IN SCOPE' REDUNDANCY SELECTION CRITERION (Pages 43 - 46)

Report from Employees' Side.

11. MANAGEMENT RESPONSE TO EMPLOYEES CONCERNS WITH REGARDS TO BUSINESS SUPPORT PROJECT WITH REGARDS TO SELECTION CRITERIA (Pages 47 - 170)

Report of the Director of Legal and Governance Services.

12. PROGRESS ON DELIVERING THE COUNCIL'S PEOPLE STRATEGY 2010-12 (To Follow)

Report of the Divisional Director Human Resources and Development.

AGENDA - PART II - NIL